

ASST

Surface and Interface Analysis submission instructions

IMPORTANT

The following pages provide a step-by-step guide to submitting your paper. You must ensure that the information below is included at submission stage to ensure that your manuscript is included in the special issue.

- Select the “Special issue Article” type (instructions in step 1)
- Indicate in the drop down that the paper is for a special issue (instructions in step 1)
- Select “John Watts” as the recommended editor (instructions in step 4)
- Type “ASST” in the special issue field (instructions in step 5)
- Type “Herman Terry” as the name of the editor (instructions in step 5)

ENSURE THAT THESE FIELDS ARE COMPLETED AS WELL WHEN RESUBMITTING YOUR REVISIONS

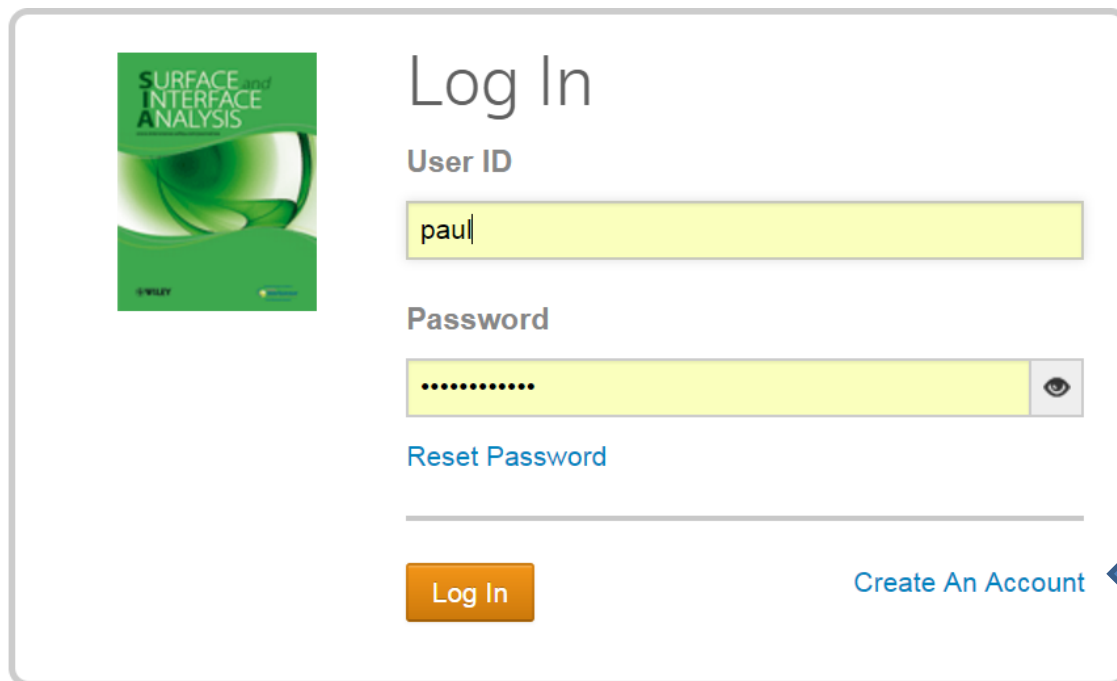
[SUBMIT YOUR PAPER HERE](#)

Full author and article formatting instructions can be found [here](#)

If you do not already have a ScholarOne Manuscripts account

Follow the link below and select the “Create An Account” link on the access page

[LINK TO SUBMISSION SITE](#)



The image shows a login form for ScholarOne Manuscripts. On the left is a green logo for 'SURFACE and INTERFACE ANALYSIS'. The main heading is 'Log In'. Below it are two input fields: 'User ID' with the text 'paul' and 'Password' with masked characters. A 'Reset Password' link is below the password field. At the bottom, there is an orange 'Log In' button and a blue 'Create An Account' link. A large blue arrow points to the 'Create An Account' link.

Submitting your manuscript

Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. If your article is for a Special Issue enter "yes" into the box - if it is not you must enter "no".

The Special Characters palette:

Place the cursor at the appropriate point in your text, then click the character(s) on the palette. They will then appear in the text of your title or abstract.

Use the Preview button to proof your text and the placement of the character as it will appear in the review process.

When you are finished, click "Save and Continue."

* = Required Fields

* Type:  Edit

<input type="radio"/>	Rapid Communication
<input type="radio"/>	Short Communication
<input type="radio"/>	Review
<input type="radio"/>	Book Review
<input type="radio"/>	Special Issue Article
<input type="radio"/>	Editorial
<input type="radio"/>	SIMS proceedings paper
<input type="radio"/>	Perspective
<input type="radio"/>	ECASIA special issue paper

There are 7 steps to submitting a manuscript

Step 1: Requires the author to complete the article "Type, Title & Abstract"

IMPORTANT

Scroll down to select "Special Issue Article" as the article type.

Title is missing.

* Running Head  Edit

Preview

Ω Special Characters

0 OUT OF 70 CHARACTERS

Running head is missing.

* Abstract  Edit

Write or Paste Abstract

Preview

Ω Special Characters

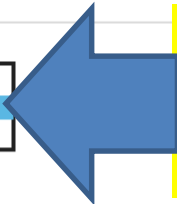
0 OUT OF 250 WORDS

Abstract text is required.

Special Issue

* Is this submission for a special issue?

Select...
Yes
No



IMPORTANT

Select "Yes" in the special issue drop down menu

Save

Save & Continue >

Step 1 continued

Complete all the fields in this step

Step 2: Attributes

Please enter manuscript keywords as cited on your manuscript title page. Providing your keywords in this electronic format assists us in identifying and assigning appropriate reviewers for your work.

* = Required Fields

* **Keywords**  [Edit](#)

Ω Special Characters

Step 2: Select the article keywords

REQUIRED 3. MAX 6.

Minimum entries for attribute Keywords not entered. Enter one attribute at a time prior to clicking the (+) plus sign.

KEYWORDS

⚠ Please fix the following issues then click Save or Save & Continue:

- ORCID is required for Author submitting this manuscript

Step 3: Authors & Institutions

Enter your **Co-Authors'** information in the boxes below, then click "Add to My Authors." To check if an author already exists in the journal's database, enter the author's e-mail address and click "Find." If the author is found, their information will be automatically filled out for you.

Very Important: After you've added all co-authors, please re-sequence the author order to match the order in which they appear on the printed manuscript cover by using the drop-down number list next to each author. Please make sure you have correctly selected the Corresponding Author, as it appears on the manuscript, by ticking the box below. When you are finished, click "Save and Continue."

* = Required Fields

Step 3: Input the article author and institution details

* **Open Researcher and Contributor ID (ORCID)** is a non-profit organization dedicated to solving the long-standing name ambiguity problem in scholarly communication by creating a central registry of unique identifiers for individual researchers and an open, transparent linking mechanism between ORCID and other current author identifier schemes. To learn more about ORCID, please visit <http://orcid.org/content/initiative>



Create an ORCID iD

Associate your existing ORCID iD

Authors

- A minimum of 1 recommended editors is required.

Step 4: Review Preferences

Suggested reviewers. Authors are urged to suggest potential referees using the textboxes below. These suggestions are for guidance only and the Editor is not bound by them. When you are finished, click "Save and Continue."

- **Editors.** Choose your Editor for submission based on geographic proximity. See the "Instructions for Authors" for guidance. For special issue papers select the "Guest Editor".

* = Required Fields

* Recommend Reviewers [Edit](#)

RECOMMENDED: 0 OUT OF 2 MIN

ACTIONS	PREFERENCE	REVIEWER	INSTITUTION
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Add Reviewer

* Recommend Editors [Edit](#)

RECOMMENDED: 0 OUT OF 1 MIN

ACTIONS	PREFERENCE	EDITOR	INSTITUTION
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Add Editor

Select Editor(s)

SELECT	EDITOR	INSTITUTION
--------	--------	-------------

Select

Abel, Marie-Laure

University of Surrey

Reason

0 OUT OF 100 CHARACTERS

Faculty of Engineering and Phys
Sciences

Step 4: Nominate
at least 3
reviewers and
select the editor

IMPORTANT
Select "John Watts" as
the editor



* I have prepared my paper and files in accordance with the journal's style and format requirements.

Conflict of Interest

* Do you have any conflict of interest?

If yes, please state:

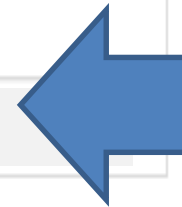
Step 5: Details and comments

Complete all the fields in this step

Special Issue Information

* You answered that this submission is a candidate for special issue. Please enter the special issue title.

ASST



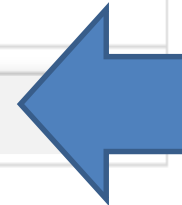
IMPORTANT

Input "ASST" in the special issue field

Editor Selection

* Please enter the name of the Editor you are submitting to.

Herman Terryn



IMPORTANT

Input "Herman Terryn" in the editor selection field

* = Required Fields











Files Edit

0.00 OUT OF 146.48 MB

ORDER	ACTIONS	FILE	* FILE DESIGNATIONS	UPLOAD DATE	UPLOADED BY
No files uploaded					

 Update Order

File Upload Edit

SELECTION	FILE DESIGNATIONS
 Select File 1 ...	Choose File Designation ... 
 Select File 2 ...	Choose File Designation ... 
 Select File 3 ...	Choose File Designation ... 
 Select File 4 ...	Choose File Designation ... 
 Select File 5 ...	Choose File Designation ... 

 Upload Selected Files

Step 6: Upload your files

Information on acceptable file types can be found in the full Author Guidelines page [here](#)

Step 7: Review & Submit

Review the information below for correctness and make changes as needed. If you have red crosses next to a section further information is required within that section. Click the Edit button to return to that screen. You must check the final PDF PROOF before submission. When you have all green ticks you **MUST CLICK 'SUBMIT'** to complete your submission.

You will receive a confirmation email if the submission has been successful.

* = Required Fields

* Verify Step Information

✔ Step 1: Type, Title, & Abstract

 Edit

Step 7: Review
and submit the
article